



NOTICE TO CUSTOMERS

(Notice 49 of 2021)

IMPORTANT CHANGES TO CIPC ELECTRONIC PLATFORMS RELATING TO SHORT STANDARD PRIVATE AND SHORT STANDARD NON-PROFIT WITHOUT MEMBERS COMPANY REGISTRATIONS

The Companies and Intellectual Property Commission (“CIPC”) accordingly would like to advise customers of important changes to its various platforms and services relating to short standard private company (Form CoR15.1A) and short standard non-profit company without members (Form CoR15.1C).

Forms CoR15.1A and CoR15.1C may only be filed via the indicated electronic platforms. Submission of these applications have been **temporarily** deactivated on the E-Services platform from 22 September 2021. BizPortal has been amended to allow more customers to transact on the paperless, digitised platform.

The **temporary changes** to BizPortal *inter alia* are:-

- Allowance for intermediaries to submit Forms CoR15.1A and CoR15.1C; and
- Additional payment option namely the so-called declining balance option (depositing of fees into customer codes and then deduction of prescribed fees from such customer code upon submitting applications).

In order to assist customers in the selection of an appropriate channel, refer to the below table regarding the available platforms and submission conditions applicable upon submission.

Condition	BizPortal	New E-services	Banks	SST	CIPC Mobile (Mobile App)
Short Standard Private Company					
Payment option: Card Payment	Yes	Yes	Yes	Yes	Yes
Payment option: Declining balance	Yes	No	No	No	No
Need to e-mail or upload documentation	No	Only if directors are foreign nationals (certified copy of passport and certification may not be older than 3 months)	No	No	No
Foreign Nationals	No	Yes	No	No	No
South African Citizens	Yes	Yes	Yes	Yes	Yes
Intermediaries can submit (other than the business)	Yes	Yes	No	No	No

Condition	BizPortal	New E-services	Banks	SST	CIPC Mobile (Mobile App)
director him/herself)					
Short Standard Non Profit Company Without Members					
Payment option: Card Payment	Yes	Service Not Available on New E-Services	Yes	Yes	Yes
Payment option: Declining balance	Yes	Service Not Available on New E-Services	No	No	No
Need to e-mail or upload documentation	No	Service Not Available on New E-Services	No	No	No
Foreign Nationals	No	Service Not Available on New E-Services	No	No	No
South African Citizens	Yes	Service Not Available on New E-Services	Yes	Yes	Yes
Intermediaries can submit (other than the business director him/herself)	Yes	Service Not Available on New E-Services	No	No	No

Important:

- If name reservation was reserved via New E-Services then the company **may only be registered via New E-Services**. Therefore if the reference number or tracking number for the name reservation begins with a 9, the name reservation **may only be used via BizPortal, Banks, the Self Service Terminals (SSTs) or CIPC Mobile**. For all other name reservations beginning with a 6, New E-Services must be used.
- Customers are encouraged not to deposit large amounts of money into their customer codes due to the CIPC being in the process of reviewing its payment methodology.
- The e-mail channel (companydocs@cipc.co.za) for CoR15.1B, D and E is still available.

For further assistance kindly log a ticket via the CIPC online ticketing system www.cipc.co.za / enquiries.

Yours faithfully,



Adv. Rory Voller
Commissioner: CIPC
Date: 22/09 /2021