

NOTICE TO CUSTOMERS

COMPANY, CLOSE CORPORATION AND CO-OPERATIVE SERVICES DURING GOVERNMENT LOCK DOWN OF SOUTH AFRICA

The Companies and Intellectual Property Commission, would like to advise customers of the following measures being put in place by CIPC in response to the Presidents announcement of the total lock down of South Africa as from midnight 26 March 2020 until 16 April 2020.

Please read this notice in conjunction with other notices of same date.

As from 16:00 on 24 March 2020 up until 1 April 2020 CIPC will be closing down all services relating to companies, close corporations and co-operatives including call centre, self service centres and the online enquiry system. As from 1 April 2020 only fully automated services (see table below) on the indicated channels will be available to the public.

Service	Available Channel	Unavailable Channel
Annual Returns including Annual Financial Statements or Financial Accountability Supplement	E-services	Mobile App Self Service Centres Third Party Model
Compliance Checklist	E-services	Not applicable
Short Standard Private Company WITHOUT NAME	BizPortal	Mobile App E-Services Self Service Centres Third Party Model Banks
Enterprise Search	E-Services BizPortal	N/A
R30 Disclosure	E-Services	N/A
Company and Close Corporation Financial Year End Changes	E-Service	Third Party Model Self Service Centres
Company and Close Corporation Address Changes	E-Services	Third Party Model Self Service Centres
Auditor, Accounting Officer and Company Secretary Changes	E-Services	Third Party Model
Company Name Changes	E-Services	Third Party Model

ISO 9001: 2008 Certified

The dti Campus (Block F - Entfufukweni), 77 Meintjies Street, Sunnyside, Pretoria | P O Box 429, Pretoria, 0001

Call Centre: 086 100 2472

Website: www.cipc.co.za

		Self Service Centres
BB-BEE Certificate	E-Services BizPortal	Third Party Model Self Service Centres
Domain Name Registration	E-Services	N/A

CIPC will only re-activate all other services as from 16 April 2020. During this period, all service related mailboxes and upload functionality will be de-activated as well.

For the purposes of filing Annual Returns, it should be noted that the filing period, which falls within 25 March 2020 to 15 April 2020 will be extended until 30 April 2020. If the filing period falls outside of such period, the normal prescribed filing period will be applicable. This extension of the filing period has the effect of deferring penalties, compliance checklist and preparation of annual financial statements accordingly.

For purposes of deregistrations, CIPC will not take any action by placing companies and close corporations into deregistration for non-compliance with Annual Returns or finally deregister any company or close corporation that is currently in deregistration process for non-compliance with Annual Returns, until further notice.

For purposes of name reservations, all name reservations that falls within the 25 March 2020 to 15 April 2020 period, will automatically be extended until 30 April 2020.

For purposes of business rescue, a general extension is provided for business rescue proceedings which commenced, but which did not complete the procedure as stated within section 129 of the Companies Act, 2008 (the Act), until 30 April 2020. Furthermore, for proceedings that have not yet commenced in terms of section 129 of the Act, *dies non* will apply until 16 April 2020.

CIPC thanks you for your understanding during this unprecedented time.

Yours sincerely,



Adv. R Voller
Commissioner: CIPC

24/3 /2020