

SUMMARY OF CHANGES MADE TO THE IFAC GUIDE TO USING ISAS IN THE AUDITS OF SMALL-AND MEDIUM-SIZED ENTITIES -FOURTH EDITION VOLUME 1

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PREFACE

The purpose of this summary of changes made to the *IFAC Guide to Using ISAs in the Audits of Small-and Medium-Sized Entities – Fourth Edition* (IFAC Guide) is to assist SAICA members who are auditors and assurance practitioners, and their support staff, including audit managers, supervisors, trainee accountants and engagement quality reviewers in applying the IFAC Guide to the audits of Small and Medium Practices (SMPs).

SAICA members are encouraged to visit the <u>IAASB's page</u> for upcoming projects and projects taking time at the time of publication of this IFAC Guide.

This summary includes extracts from *Guide to Using International Standards on Auditing in the Audits of Small-and Medium-Sized Entities, Fourth Edition* of the Small and Medium Practices (SMP) Committee, published by the International Federation of Accountants (IFAC) in July 2018. Contact permissions@ifac.org for permission to reproduce, store or transmit, or to make other similar uses of these extracts.

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<u>Summary of changes made: IFAC Guide to Using ISAs in the Audits of Small-and Medium-Sized Entities – Fourth Edition</u>

Volume 1- Core Concepts

Chapter 1 – How to Use the Guide	
Section	Summary of change
1.3 Glossary of Terms	Paragraph on entity level controls removed.
	 Paragraph on pervasive risks and controls inserted.
	Paragraph on transactional risks and controls inserted.
1.4 Acronyms used in the Guide	 Changes to the, assertions as follows: Added Accuracy and valuation Presentation
	Removed
	 Accuracy, cutoff and valuation Accuracy and cutoff Valuation
	 Added the following to the list of acronyms: International Public Sector Accounting Standards Key Audit Matters

Chapter 2 – The ISAs	
Section	Summary of change
2.1 ISA Index and Cross-	Table updated to reflect Revised ISAs.
References	 ISA 701, Communicating Key Audit Matters in the
	Independent Auditor's Report added.

Chapter 3– Ethics, ISAs, and Quality Control	
Section	Summary of change
Chapter Content	• Update of references to ISAs in table included under Exhibit 3.0-1.
Quality Control Systems	 Update of the content of this section and Exhibit 3.2-1 to reflect Revised ISAs.
Compliance with Relevant ISAs	 Update of references to ISAs in table included under 3.8 Compliance with Relevant ISAs.

Chapter 4– The Risk-Based Audit - Overview	
Section	Summary of change
Chapter Content	 Update of references to ISAs in table included under Exhibit 4.0-1.
4.1 Overview	 Inherent limitations of an Audit Exhibit 4.1-1 Added wording in under The Nature of Financial Reporting. Assertions Amended wording in line with changes to the assertions.
4.2 Audit Risk	 Exhibit 4.2-2 Change wording in commentary column related to control risk by replacing the reference to entity level controls with the fact that these controls are assessed at the financial statement level.

	Updated the wording on the third sentence to refer topervasive and transactional control procedures and deleted the old reference to specific control procedures.
4.3 How to Perform a Risk-Based Audit	 Update of references to ISAs in the table. Exhibit 4.3-1 Description relating to risk assessment expanded on. Description relating to reporting and forming an opinion expanded on. Exhibit 4.3-4 Description relating to team discussion and ongoing communication expanded on to include reference to discussions around disclosures. Financial statement disclosures added in. Exhibit 4.3-5 Under the auditor consideration of the reasons (inherent and control risks) for the risk assessments at the assertion level: Added in reference to event Under the auditor's response to the assessed risks of material misstatement: Changed addresses the material financial statement areas to identifies the material financial statement areas. Added in reference to significant disclosures. Reporting Amended wording of ISA 700.6 by removing that also describes the basis for that opinion.
4.6 ISAs for Smaller Audits	 Update of references to ISAs in the table.

Chapter 5– Internal Control – Purpose and Components	
Section	Summary of change
Chapter Content	• Update of references to ISAs in table included under Exhibit 5.0-1.
5.1 Overview	Amendments to the wording included here.
5.2 Internal Control Objectives	Exhibit 5.2-1
	 Included communication in the information systems component.
5.3 The Control Environment	Update of references to ISAs in this table.
5.4 Risk Assessment	Update of references to ISAs in this table.
5.4 Risk Assessment	 Changes to the wording made in the first paragraph under the red flag. Inserted the following paragraph: The auditor is also required to evaluate whether the absence of a documented risk assessment process is appropriate in the circumstances, or determine whether it represents a significant deficiency in internal control.

5.5 Information Systems and Communication	 Added in reference to communication in the heading. Update of references to ISAs in this table and added in wording to align to the revised ISAs. Exhibit 5.5-1 Included a reference to relevant information from other sources in the description to accounting systems Added in other information sources Under exhibit 5.5-1, added in paragraph on sources of information. Exhibit 5.5-2 Added this table in, including commentary under the table. Commentary added in under the grey block: Consider Point Exhibit 5.5-4 Sources of information used: Added in reference to disclosures in the commentary relating to sources of information used. Added in the following sentence: This is particularly important where information included in the financial statements is obtained from outside of the general and subsidiary ledgers. How the information produced is used: Added in reference to financial institution.
5.6 Control Activities	 Update of references to ISAs in the table. Second paragraph under the orange flag: Added in reference to outside the general and subsidiary ledger Added in the following paragraph: Control activities relevant to the audit may also include controls established by management that address disclosures being prepared in accordance with the applicable financial reporting framework—this would be in addition to controls that address risks related to account balances and transactions. Exhibit 5.6-3 Added in Financial Statement Disclosure.
5.8 Monitoring	 Update of references to ISAs in this table. Third paragraph under yellow flag, added in reference to the use of internal audit function.
5.9 Understanding of Internal Controls Relevant to the Audit	 Exhibit 5.9-1 Added in <i>Inquire about the Role of Internal Audit (where applicable)</i>.

5.11 Pervasive Controls (that Added in (that address financial statement level risk) to the address financial statement heading. level risk) In general, reference to: at the financial statement level risks added in next to mention of pervasive controls assertion level added in next to transactional risks/controls. entity level controls changed to pervasive controls that pertain to the financial statements as a whole. Update of references to ISAs in this table. Changes to the commentary included under the table amended to: include reference to financial statement level risks next to controls that are pervasive in nature; include reference to assertion level next to particular transaction risks; in the third paragraph, next to accounting records, word entity changed to financial statement. Amended Exhibit 5.11-1 Exhibit 5.11-1 - Notes to figure Note 1 Entity level changed to financial statement level 0 Note 2 Entity level controls changed to pervasive controls. Words relating to the entity as a whole added in. 0 Note 4 Words similar to entity level controls changed to pervasive to the entity as a whole.

Chapter 6– Financial Statement Assertions		
Section	Summary of change	
6.1 Overview	 Amended wording of second paragraph to align with changes to the assertions. Under the examples of management assertions: Removed reference to and disclosed in the sixth bullet point and added in the second sentence. Added in last bullet point relating to the presentation and disclosure of amounts. In the last paragraph: Added in reference to presentation in the first sentence. Included reference to the existence assertion in referring to a valid transaction that took place. Removed reference to the cutoff assertion and added in reference to the valuation assertion in referring to transactions being properly recorded in the accounting records. 	
6.2 Description of Assertions	 Contents of the table amended in line with the revised assertions and related wording contained in ISA 315 (Revised).A129, as follows: Presentation assertion added in in Wording relating to the description of the assertions amended. No changes were effected to the following assertions:	

	 Classification (relating to classes of transactions and events and Related Disclosures) Existence Rights and obligations Presentation and disclosure assertion and related description deleted. Added in the following paragraph at the end of the table: The assertions described above can be adapted, as appropriate, when considering potential misstatements in disclosures that are not directly related to recorded classes of transactions, events or account balances. For example, the entity may be required by the applicable financial reporting framework to present exposure to risks arising from a transaction that is not yet recorded in the financial statements. Exhibit 6.2-2 Amended in line with the revised assertions contained in ISA 315 (Revised).A129
6.3 Combined Assertions	 Exhibit 6.3-1 Amended in line with the revised assertions contained in ISA 315 (Revised).A129 Note to Exhibit 6.3-1 Accuracy and cutoff replaced with existence. Reference to classification and understandability removed. Exhibit 6.3-2 Amended wording as follows: Completeness – added in disclosures, in the context of the requirements of the applicable financial reporting framework. Existence – Removed and should be included from the first sentence and added in in the context of the requirements of the applicable financial reporting framework to the second sentence. Accuracy and Valuation – Replaced Cutoff with Valuation and included a new description. Presentation – Replaced valuation and included a new description.
6.4 Using Assertions in Auditing	 Table updated to reflect Revised ISAs. Under considering types of potential misstatements: Reference to accuracy included referring to whether the inventory balance has been adjusted for slow-moving and obsolete items. Last bullet point that previously referred to accuracy replaced with considerations relating to presentation.

Chapter 7- Materiality and Audit Risk	
Section	Summary of change
Chapter content	Table updated to reflect Revised ISAs.
7.1 Overview	Added in the following paragraph: Materiality applies not only to amounts in the financial statements, but also to disclosures that are non-quantitative. For example, a description of the events or circumstances that have led to the recognition of an impairment loss could be material to the users of the financial statements.

7.3 Nature of Misstatements	 Exhibit 7.3-2 Wording of last bullet point amended to include reference to unclear descriptions in the financial statements. In the paragraph under the table, reference to grey removed. Moved the following sentence to the section on qualitative factors: In some situations, a matter well below the quantitative materiality level may be determined as material based on the nature of the item or the circumstances related to the misstatement. Added in section relating to qualitative factors, including Exhibit 7.3-3
7.5 Determining Materiality Levels	 Added in <i>Determining</i> to the heading. Amended exhibit 7.5.1 Exhibit 7.5-2 Amendments made to the description relating to specific performance materiality. Exhibit 7.5-3 Deleted Wording relating to performance materiality amended. Added in the following paragraph:
7.7 Revising Materiality	Added this section in.

Chapter 8 – Risk Assessment Procedures	
Section	Summary of change
Chapter contents	Table updated to reflect Revised ISAs.
8.4 Inquires of Management and Others (Including inquires relating to fraud)	 Exhibit 8.4-1 In the interview relating to management and those responsible for financial reporting, added in that the auditor should inquire about whether the entity is in compliance with relevant laws and regulations. Added internal auditors to the list of interviewees.
8.9 Specific Risk Assessment Procedures	Added this section in.

Chapter 9 – Responding to Assessed Risks	
Section	Summary of change
9.2 Overall Responses to Risks at the Financial Statement Level	 Exhibit 9.2-1 In relation to engagement management, added in the last bullet point relating to the internal audit function. Exhibit 9.2-2
	 Exhibit 9.3-2 In relation to the consideration point on sources of information, added to the question that the non-financial information could be obtained from within or outside of the general and subsidiary ledger.

Chapter 10 – Further Audit Pro	ocedures
Section	Summary of change
10.2 Substantive Procedures	 In the table, amended the wording of ISA 330.20 to align with the standard. Exhibit 10.2-2 In relation to the required audit procedures, amended the wording of the last bullet point to make reference to agreeing or reconciling information in disclosures with the information obtained from within or outside the general and subsidiary ledgers. Added in point relating to key audit matters. Added in section relating to internal audit.
10.5 Tests of Controls	 Exhibit 10.5-1 Amended. In the commentary included under exhibit 10.5-1, wording amended as follows: Specific controls replaced with assertion level controls. Pervasive controls included in brackets and replaced with controls at the financial statement level. In the second paragraph, reference to controls at the financial statement level serving to address specific risks of material misstatement has been amended to serving to address assertion level risks of material misstatement. Consider Point The second sentence of this paragraph has been amended. In the commentary under the Consider Point, Pervasive controls included in brackets and replaced with controls at the financial statement level. Specific controls replaced with assertion level (transactional) controls. Exhibit 10.5-2 Heading amended. Exhibit 10.5-3 In the description relating to reliability of the controls, reference to entity level controls replaced with pervasive controls.

Chapter 11 – Accounting Estimates	
Section	Summary of change
11.2 Risk Assessment	Exhibit 11.2-1
	 Added in point relating to Communicating Estimates with High Estimation Uncertainty.
11.3 Responses to Assessed	Exhibit 11.3-1
Risks	 In relation to the point on whether estimates have been prepared appropriately, added in the word sufficient in describing obtaining an understanding of management's assumptions or methods.

Chapter 12 – Related Parties	
Section	Summary of change
No changes made	n/a

Chapter 13 – Subsequent Events	
Section	Summary of change
Chapter Content	 In the table, amended the wording of ISA 560.4 to align with the standard.
13.1 Overview	 Note included after Exhibit 13.1-1 Table updated to reflect Revised ISAs. Exhibit 13.1-3 In the description relating to identifying subsequent events, wording of the bullet point on events that have occurred or are occurring that will bring into question the appropriateness of using the going concern basis of accounting amended.

Chapter 14 – Going Concern	
Section	Summary of change
Chapter Content	 In the table: Amended the wording relating to the chapter content. Amended the wording of ISA 570 (Revised).9 to align with the standard.
14.1 Overview	 Added in the third paragraph relating to key audit matters. In the table, amended the wording of ISA 570 (Revised).2 to align with the standard.
14.2 Risk Assessment Procedures	 In the table: Amended the wording of ISA 570 (Revised).10 to align with the standard. Update of references to ISAs in table. Exhibit 14.2-2 In the introductory sentence, reference to going concern assumption replaced with going concern basis of accounting.
14.3 Evaluating Management's Assessment	Update of references to ISAs in table included.
14.4 Risk Response – When Events are Identified	Update of references to ISAs in table included.
14.5 Reporting	 In the table: Added in reference to ISA 570 (Revised).17, 20 – 23. Update of references to ISAs in table. Amended Exhibit 14-5.1

Chapter 15 – Summary of Other ISA Requirements	
Section	Summary of change
Chapter content and Overview	Update of references to the ISAs including in Exhibit 15.1-1
15.2 ISA 250 (Revised) -	In the tables:
Consideration of Laws and	 Update of references to ISAs (both tables).
Regulations in an Audit of	 Added in reference to ISA 250 (Revised).12 (first
Financial Statements	table)

- Added in reference to ISA 250 (Revised).13 (second table)
- Added in reference to ISA 250 (Revised).15 (third table)
- Added in reference to ISA 250 (Revised).20 (fourth table)
- Added in the following sections:
 - o Categories of Laws and Regulations.
 - Management Responsibility.
 - Auditor Responsibility.
- Update of information under the heading Risk Assessment:
 - Update of information referenced to 250.13 to align with the standard.
 - o Removed reference to 250.14

Exhibit 15.2-2

- Included the word *relevant* in the Inspecting Relevant Correspondence.
- Update of the information under the heading Risk response:
 - Update of references to paragraphs in line with the changes in the standard.
 - Inserted reference to 250.15

Chapter 15 – Summary of Other ISA Requirements

15.2 ISA 250 (Revised) – Consideration of Laws and Regulations in an Audit of Financial Statements

Exhibit 15.2-3

- Amended the wording of the consideration relating to Identifying Instances of Non-Compliance; both the heading and the description.
- Added in consideration relating to Inquires of Management and TCWG.
- Added in consideration relating to Obtaining Evidence.
- Amended the wording of the description of the consideration relating to Obtaining Management Representations.

Exhibit 15.2-4

- Added in this exhibit.
- Update of information under the heading Non-Compliance Identified or Suspected:
 - Update of references to paragraphs in line with the changes in the standard.

Exhibit 15.2-5

- Included or determine whether there are other reporting responsibilities to the end of the auditor response related to step 1.
- Step 2:
 - Included the appropriate level of in describing management.
 - Added in (unless prohibited to do so by law or regulation).
- Step 3:
 - Replaced the word consider with evaluate
 - Included reference to identified or suspected in describing non-compliance.
 - o Included where management or those charged with governance are involved or are aware of the matter to the end of the auditor response.
- Wording of the auditor response of step 5 amended.
- Updated information under the heading documentation.
- Added in the following sections:
 - Reporting Identified or Suspected Non-Compliance.

	 Documentation Requirements.
15.5 ISA 510 – Initial Audit Engagements – Opening Balances	 Exhibit 15.5-1 Under the consideration relating to determining the impact on the audit opinion, added in the last sentence, relating to considering the need for an "other matter" paragraph.
15.7 ISA 610 (Revised 2013) - Using the Work of Internal Auditors	 Added ISA 610 (Revised 2013) on the heading. Added a Note: Because the likelihood of an SME having an internal audit function is much lower than for listed or larger entities, this Guide does not cover ISA 610 (Revised 2013) in detail. Exhibit 15.7-1 Exhibit amended. Added in the following sections: Overview Consider point Amended the table as follows: Removed reference to ISA 610.8-13 Added in the following sections: Understanding Internal Audit. Planning the Use of Internal Audit. Consider Point. Deleted the information that was previously included under Overview. Amended the heading to Summary of Factors to Consider and Requirements. Exhibit 15.7-3 Added in a task relating to Obtaining an Understanding of the Nature of the Internal Audit Function's Responsibilities. In relation to the task on whether Internal Audit Work would be Appropriate for External Audit Purposes: In the heading, replaced the word adequate with appropriate. Replaced the last bullet point with Will their work be subject to a systematic and disciplined approach, including quality control? In relation to the task on What the Effect Reliance on Internal Audit Work will have on the External Audit, added in the second bullet point, which states the following: Relevance of work to the external auditor's overall audit strategy and audit plan.
15.7 ISA 610 (Revised 2013) - Using the Work of Internal Auditors	 In relation to the task on Evaluating the Adequacy of Internal Work for External Audit Reliance, replaced adequate audit with sufficient appropriate in the third bullet point. In relation to the task on Document Results: Added in nature and extent of the work used and the in the second bullet point. Removed description of from the last bullet point. Added in section on Summary of Requirements for the Direct Assistance of an Internal Auditor Added Exhibit 15.7-4 and the related information
15.9 ISA 720 (Revised) – The Auditor's Responsibilities Relating to Other Information	 Amended the table as follows: Removed reference to ISA 720.4, 6-16 Added in reference to ISA 720 (Revised).11, 13-25 Amended the wording included under the <i>Overview</i>. Added in <i>Consider Point</i>. Added in table relating to the definitions of the annual report and other information as contained in ISA 720 (Revised).
	2

 Added in the section What is a misstatement in other information?
Added in the section Auditor Responsibilities.
Added in the section Extent of Evaluation.
Added in the section <i>Documentation</i> .
Amended Exhibit 15.9-1

Chapter 16 – Audit Documentation	
Section	Summary of change
16.1 Overview	 Exhibit 16.1-1 Added in and information obtained from outside of the general ledger and subsidiary ledger agrees with and to the last bullet point. Added in the following sections: Consider Point. Documentation Related to KAM. Documentation Related to Other Information. Exhibit 16.1-2 Added in ISA 701, Communicating Key Audit Matters in the Independent Auditor's Report and ISA 720 (Revised), The Auditor's Responsibility Relating to Other Information.
16.4 Specific Documentation Requirements	 Update of references to ISAs in the tables included. Amended the wording of ISA 330.30 to align with the standard (second table). Exhibit 16.4-3 Added in the following bullets: If applicable, determination of KAM under ISA 701. If applicable, procedures completed and the final version of other information included in the annual report or other documents issued by management that include the financial statements.

Chapter 17 – Forming an Opinior	on Financial Statements
Section	Summary of change
Chapter Content	 Amended Exhibit 17.0-1 Updated table 2 on references to the ISAs i.e. 700.6(b) and 700.8 to align to changes in the standard.
17.1 Overview	 In the list of items that the chapter addresses: Added in reference to section 17.3 at the end of the second and third bullet. Added in bullets four to eight. Added in the diagram, including the introductory paragraph to this diagram. Amended the wording of the paragraph after the diagram, as follows: Generally, for audits of financial statements of SMEs conducted in accordance with ISAs, where a KAM is not presented or other information is not attached, the wording of the unmodified auditor's report will contain a minimum number of elements. The wording will be standard. Of course, there will be exceptions (albeit a changed presentation), except where additional paragraphs are added, for example, for an emphasis of a matter or other reporting matters.
17.2 Financial Reporting Frameworks	In the second paragraph included under the sub heading National Standards, an Emphasis of Matter paragraph to

	highlight a going concern problem was replaced with a separate section in the Auditor's Report.
17.3 Forming the Opinion	 In the table: Amended the wording of ISA 700 (Revised).13 and 14 to align with the standard. Update of references to ISAs in the tables included. Exhibit 17.3-1 Under Materiality, added in reference to ISA 450. Under Audit Evidence, added in reference to ISA 500. Added in section on Accounting Policies. Made the following amendments to the section on Financial Statement Disclosure: Removed the bullet point that dealt with whether there is adequate disclosure to enable intended users to understand the effect of material transactions and events. Added the following to the fourth bullet point:
	This has been replaced with the new table.Added in Exhibit 17.3-3; 17.3-4 and 17.3-5
17.4 Form and Wording of the Auditor's Report	 In the table: Amended the wording of ISA 700 (Revised).23 and 24 to align with the standard. Removed reference to ISA 700.20 - 35 Added in reference to ISA 700 (Revised).25 - 29; 33 - 41; 47 - 52. Update of references to ISAs in the tables included. After the table, deleted the paragraph on what the auditor's report communicates. In describing the form of the auditor's report, added in a list of headings that will always be included, as well as other headings for paragraphs that may be used. Exhibit 17.4-1 Added in the component Auditor's Opinion. Replaced the component Introductory Paragraph with Basis for Opinion and amended the related description. Added in the component Other, dealing with Emphasis of Matter or the inclusion of Key Audit Matters. Responsibilities of Management for the Financial Statements

17.5 Reporting on Key Audit Matters (KAM) 17.6 Disclosing the Name of the Engagement Partner 17.7 Additional Reporting Requirements	Changed the wording of the title of the component from Management's (<i>Or Other Appropriate Term</i>) Responsibility for the Financial Statement In the comments, added in the bullet points relating to management's responsibility for assessing going concern and the bullet indicating that the auditor's report also identifies those responsible for the oversight of the financial reporting process. Added in the component Auditor's Responsibilities. Deleted the component Auditor's Opinion Changed the component Other Reporting Responsibilities to Report on Other Legal and Regulatory Requirements. In the comments, added in the three bullet points. Added in the component Auditor's Signature. Added in the component Auditor's Naddress. Added in the component Date of Report. After Exhibit 176.4-1, added in the section on Location of Information about the Auditor's Responsibilities. Under the heading The Audit Report: Added in the reference to the Illustrative reports 1 to 4 in the bullets. Added in the second explanatory paragraph. Deleted exhibit 17.4.2. Deleted exhibit 17.4.3. Added this section in. Changed the heading from Other Reporting Responsibilities. Added in the table with the references to ISA 700 (Revised). Added in Exhibit 17.7-1 and related explanatory commentary. Deleted Exhibit 17.5-1.
17.8 Supplementary Information Presented with the Financial Statements	Replaced all information in this section.
17.9 Audits Conducted in Accordance with ISAs and National Auditing Standards	Removed reference to Exhibit 17.4-1 in the table.
17.8 Modified Auditor Report	Deleted this section.



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Volume 2 – Practical Guidance

Chapter 1 – How to Use the Guide	
Section	Summary of change
1.3 Glossary of Terms	 Paragraph on entity level controls removed. Paragraph on pervasive risks and controls inserted. Paragraph on transactional risks and controls inserted.
1.4 Acronyms used in the Guide	 Changes to the, assertions as follows: Added Accuracy and valuation Presentation Removed Accuracy, cutoff and valuation Accuracy and cutoff Valuation Added the following to the list of acronyms: International Public Sector Accounting Standards Key Audit Matters

Chapter 2 – Introduction to the Case Studies	
Section	Summary of change
Contents block	 Added in the paragraph stating that the case studies are of non- listed SMEs and as such are not required to apply ISA 701 related to key audit matters.

Chapter 3- Risk Assessment - Overview	
Section	Summary of change
Chapter Content	 Included a reference, 3.0-1 to the first diagram.
	 The numbering of all subsequent 3.0 exhibits changed.
	 Added in explanatory paragraph after exhibit 3.0-2.

Chapter 4– Engagement Acceptance and Continuance	
Section	Summary of change
Chapter Content	Amended exhibit 4.0-1.
4.1 Overview	 Under the introductory sentence The initial and subsequent years' assessment of the engagement risk help to ensure that the firm is:, added the fourth bullet point. Added in the paragraph describing the assessment of the engagement risk.
4.2 Engagement Acceptance	Added in the Consider Point relating to KAM Reporting.
4.3 Pre-Conditions for an Audit	 Update of references to ISAs in the table. Exhibit 4.3-1 In relation to the bullet referring to providing the auditor with access to all relevant information, added in reference to information obtained from outside of the general and subsidiary ledgers.

4.4 Agreeing the Terms of Engagement	 Update of references to ISAs in the table. Exhibit 4.4-1 Under the term The Responsibilities of the Auditor, added in the second bullet point. Under the term The Responsibilities of Management, added in the last bullet point. Exhibit 4.4-2 Added in Key Audit Matters. Under the subheading Updating the Engagement Letter and any revised or special terms of engagement, added in the example of reporting KAM.
4.5 Case Studies – Client Acceptance and Continuance	Illustrative engagement letter amended: Heading Objectives and scope of the audit and the related paragraph added in Amended the paragraph under the heading Our Responsibilities. Under the heading Our Responsibilities, deleted the paragraph describing the risk assessment and considering the internal controls.

Chapter 5– Overall Audit Strategy	
Section	Summary of change
Chapter Content	 Update of references to ISAs in table included under Exhibit 5.0-1.
5.2 Developing the Overall Audit Strategy	Exhibit 5.2-1Added in step relating to <i>Financial Statement Disclosure</i>.
5.3 Communicating the Audit Plan with Management and Those Charged with Governance	 Added in table with reference to ISA 260.15. In the description paragraph below the table: Included reference to significant risks identified by the auditor in the second bullet point. Included reference to the fact that the auditor should discuss the concept of materiality in the third bullet. Under the section describing matters that the auditor may consider for communication, included the second bullet point relating to key audit matters.

Chapter 6– Determining and Using Materiality	
Section	Summary of change
6.1 Overview	 Under nature of misstatements, added in the section describing what the auditor should consider when evaluating the effects of misstatements on the financial statements. Removed the paragraph explaining that there may be circumstances related to misstatements that cause the auditor to evaluate them as material, even if they are below materiality.
6.3 Misstatements in Qualitative Disclosure	Added this section in.
6.4 Trivial Misstatements	Added this section in.
6.6 Materiality in Planning and Risk Assessment	 Exhibit 6.6-1 Under team meetings, added in the example of changes in the financial reporting requirements that may result in significant new or revised disclosures.
6.7 Materiality in Performing Audit Procedures	 Exhibit 6.7-1 Under Performing Audit Procedures, added in reference to quantitative materiality in the introductory sentence. Added in the section describing the use of qualitative materiality.
6.8 Materiality in Reporting	Table updated to reflect Revised ISAs.

	 Exhibit 6.8-1 Added in the bullet point explaining that the auditor would use materiality to determine and evaluate whether there are misstatements in disclosure and what the impact of these are.
6.10 Documentation	 Added in the sentence explaining that it would be useful to document any qualitative considerations.
6.11 Case Studies – Determining and Using Materiality	 At the end of the working paper, Added in sentence explaining that the auditor must also consider possible misstatements in financial statement disclosures. Added in the amount set for trivial misstatements.

Chapter 7- Audit Team Discussions	
Section	Summary of change
Chapter content	Table updated to reflect Revised ISAs.
7.1 Overview	Amended Exhibit 7.1-2
7.2 Audit- Team Planning	Exhibit 7.2-1
Meeting	 Under the key area Share Insights on the Entity, Such As the People, Operations and Objectives, Known risk factors, added in the bullet explaining that changed financial reporting requirements that may result in new or revised disclosures. Under the key area Brainstorm, Potential for errors and fraud added in the last bullet explaining that risks in financial statement disclosure should be considered. Under the key area Audit Planning, added in section on ISA 701, Communicating Key Audit Matters in the Independent Auditors Report.
7.4 Case Studies – Audit Team	Case Study A – Depha Furniture Inc.
Discussions	 Added in Agenda item 9. Financial Statement Disclosure.

Chapter 8 – Risk Assessment Procedures	
Section	Summary of change
Chapter contents	Table updated to reflect Revised ISAs.
8.2 Types of Risk	Amended Exhibit 8.2-1
8.4 Risk Assessment	Exhibit 8.4-2
Procedures	 Under Financial statement review, added in considering the adequacy and fair presentation in the second bullet point.
8.5 Sources of Risks	 Amended Exhibit 8.5.1 Exhibit 8.5-2 Under the Performance Indicators added in the bullet on manipulation of financial data to achieve performance targets. Under the Internal control, replaced entity level controls with
O O The French Tries als	pervasive controls.
8.8 The Fraud Triangle	Under the consideration relating to Opportunities, Inadequate internal controls, added in the last bullet on inadequate internal controls on management involvement in the preparation of the financial statements.
8.11 Documenting the Risk Identification Process	 Exhibit 8.11-2 Moved the note from after the <i>Consider Point</i> to after this exhibit.
8.12 Case Studies – Inherent Risks Identification	 Under the section describing risk identification, amended the wording of the second bullet point to state that a

common form of documentation is to list and assess all risks in one place.
 Case Study A – Dephta Furniture, Inc.,
 Under point 4 dealing with making inquiries of
management and key financial personnel, added in point g in relation to information needed for the financial statement disclosure.
 In the table that summarises the business risks, updated
the reference to the assertions.
 In the table that summarises the fraud risks, updated the reference to the assertions.
 In the table that includes the planned risk assessment
procedure,
 Downturn in economy and economic dependence,
the third bullet point, replaced the going concern assumption with the going concern basis of accounting.

Chapter 9 – Inherent Risks - Assessment	
Section	Summary of change
Chapter contents	Table updated to reflect Revised ISAs.
9.3 Documenting Assessed	Exhibit 9.3-1
Risks	Updated the reference to the assertions.
9.4 Case Studies – Inherent Risks Assessment	 In the table that summarises the business risks, updated the reference to the assertions.
	 In the table that summarises the fraud risks, updated the reference to the assertions.

Chapter 10 - Significant Risks	
Section	Summary of change
Chapter contents	Table updated to reflect Revised ISAs.
10.2 Examples	 Exhibit 10.2-1 Added in section relating to Financial Statement Disclosure.
10.4 Responding to Significant Risks	 Exhibit 10.4-1 Added in section relating to Communicate with Those Charged with Governance. Removed the section relating to No Reliance Can be Placed on Evidence Obtained in Previous Periods. Specific controls replaced with assertion level controls. Pervasive controls included in brackets and replaced with controls at the financial statement level. In the second paragraph, reference to controls at the financial statement level serving to address specific risks of material misstatement has been amended to serving to address assertion level risks of material misstatement. Added note after the exhibit.
10.5 Documenting Significant Risks	 Added in section relating to the fact that audit documentation would include the significant risks communicated to those charged with governance. Added in a heading to the note, Revenue recognition is a presumed significant risk.
10.6 Case Studies – Significant Risks	 Added in All significant risks that we identified were communicated in a letter to those charged with governance

dated December 5, 20x2. This letter can be found at 300-2 in the file at the end of the table.
Memo to FileAdded in the point on <i>Communication</i> at the end of the memo.

Chapter 11 – Understanding Internal Control		
Section	Summary of change	
Chapter contents	Table updated to reflect Revised ISAs.	
Chapter contents 11.1 Overview	 Added in section relating to The Control Environment. Added in the sentence under Risk Assessment. Added in the section on Information Systems and Communication. Added in the section on Control Activities. Added in the section on Monitoring. Amended the wording of the paragraph included under Monitoring as follows: Replaced the reference to internal control with the internal control elements as set out above (where they exist). Added in the sentence referring to the fact that it assists the auditor in determining whether there are any other risks to consider arising from possible control deficiencies. Added in the sentence referring to the fact that this understanding is required even when the auditor 	
	 intends to take a substantive approach. Added in the note that not all controls are relevant to the audit. 	
11.2 Risk and Control	 Added in the note that not all controls are relevant to the audit. In the Consider Point, replaced the word redundant to not relevant. 	
11.3 Pervasive and Specific Internal Controls	 In the introductory paragraph, replaced at entity level controls with controls at the financial statement level. Added in reference to specific risks at the assertion level. Amended Exhibit 11.3-1 Exhibit 11.3-2 Removed the reference to entity level controls. Exhibit 11.4-1 Amended. Removed reference to entity-level controls. Exhibit 11.4-2 Amended. Replaced the reference to entity level controls to pervasive controls. In referring to management override, replaced the reference to entity level with financial statement level. 	
	 Exhibit 11.5 Under the Consider Point, removed reference to entity level controls. 	
11.8 Internal Controls Relevant to the Audit (The Scope of Understanding)	Heading amended. Amended Exhibit 11.8-1	
11.9 Case Studies – Identifying Relevant Controls	Replaced reference to entity level controls with pervasive controls.	

Chapter 12 – Evaluating Interna	I Controls
Section	Summary of change
Chapter contents	Table updated to reflect Revised ISAs.
12.1 Overview	Exhibit 12.1-1
12.1 6 (6) (16)	Changed the heading of step 3.
	Amended Exhibit 12.1-2
12.2 Step 1 – What Risks	Amended Exhibit 12.2-1
Require Mitigation?	 In the commentary under the Exhibit 12,2-1,
	 Included reference to pervasive risks (financial
	statement level).
	 Included reference to transactional risks (assertion
	level).
12.3 Step 2 – Do the Controls	Amended Exhibit 12.3-1
Designed by Management	In the commentary under the table,
Mitigate the Risks?	o In the second paragraph, replaced reference to specific
	transactional controls to transactional (assertion level)
	controls. o In the third paragraph, replaced reference to <i>the way</i>
	o In the third paragraph, replaced reference to the way paper flows through the entity, and where controls exist
	with and flow of transactions.
	 Added in the fourth paragraph dealing with the
	identification of controls relevant to the audit.
	Under the sub heading One-Risk-to-Many Controls,
	 Replaced entity level risk factors with financial
	statement risk factors.
	Exhibit 12.3-2
	In the first paragraph after the table, included reference to
	pervasive controls in referring to the types of controls. Exhibit 12.3-3
	 In the third paragraph included under the exhibit, replaced reference to all entity level controls with the assessment of
	control risk at the financial statement level.
	Deleted the last sentence that referred to the fact that the
	conclusion will have a major impact on the auditor's
	assessment of risk at the financial statement level.
	Exhibit 12.3-4
	Updated the reference to the assertions.
12.4 How to Identify Relevant	Exhibit 12.4-1
Internal Controls	In the action relating to <i>Identifying the Inherent Risks</i> ,
	 Replaced the reference to entity level with financial statement level.
	- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	 Replaced the reference to specific transactional risks with assertion level risks.
12.5 Step 3 – Are Controls That	Exhibit 12.5-2
Mitigate the Risk Factors on	In the heading, replaced reference to Assessing Control
Operation?	Implementation with <i>Evaluating</i> Control Implementation.
	Removed the last sentence included in the fourth bullet that
	referred to a walkthrough.
	Under the exhibit, amended the wording of the note.
12.7 Updating Control	Exhibit 12.7-1
Documentation in Subsequent	In the third bullet point, replaced reference to internal controls at
Periods	the entity and transactional levels with financial statement and
	assertion levels.
	 In the Consider Point, removed the reference to entity level controls.
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12.9 Case Studies – Internal	Case Study A – Dephta Furniture Inc.
Control Evaluation	Step 2 – Control Design
	Changed reference to Entity Level Controls to Pervasive Controls.
	Amended the Control designed matrix – Receivables, receipts.
	Case Study B – Kumar & Co.
	Step 2 – Control Design
	Changed reference to Entity Level Controls to Pervasive
	Controls.
	Business Process or Transactional Controls
	 Updated reference to the assertions in the table dealing with steps 1 to 2.
	 In the table dealing with the audit procedures,
	 In relation to the accuracy and valuation assertion,
	added in the step to carefully review allowance for
	doubtful debt accounts.
	 Added in the presentation assertion.

Chapter 13 – Communicating Deficiencies in Internal Control	
Section	Summary of change
13.1 Overview	 Exhibit 13.1-1 Replaced reference to <i>entity level controls</i> with <i>pervasive controls</i>.
	Added in Consider Point.
13.4 Overview	 Exhibit 13.1-4 Replaced reference to <i>entity level controls</i> with <i>pervasive controls</i>.
13.8 Management's Response to Communication	 Contents of Communication The section relating to additional context for the communication removed with the bullets moved to the section relating to what significant deficiencies would include.

Chapter 14 – Concluding the Risk Assessment Phase		
Section	Summary of change	
Chapter contents	Table updated to reflect Revised ISAs.	
14.1 Overview	Amended Exhibit 14.1-1	
14.2 Audit Evidence Obtained to Date	Added in the note after Exhibit 14.2-1	
14.3 Summarizing the Various Risk Assessments	 In the third paragraph, added in reference to internal control designed and <i>implemented</i>. Replaced the fourth paragraph. Amended Exhibit 14.3-1 Exhibit 14.3-2 Heading of the second column amended from <i>Treatment</i> of Risk Through Controls to <i>Addressing</i> Risk Through Controls. First <i>Consider Point</i> under the exhibit removed. 	
14.5 Documentation	 Exhibit 14.5-1 Updated the reference to the assertions. Under Assertion level, added in the following in relation to the documenting the key risks and other contributing factors to risk assessment Receivables, Accuracy and Valuation: Recovery of receivables. Inventory, Accuracy and Valuation: Impact of new technology. Inventory, Presentation: Disclosure of inventory components prone to errors in the past. 	

14.6 Case Studies – Concluding the Risk Assessment Phase	 Case Study A – Dephta Furniture, Inc. Updated the reference to the assertions. Under the Financial Statement Level, amended the wording included under documenting the key risks and other contributing factors to risk assessment Under Assertion level, added in the following in relation to the documenting the key risks and other contributing factors to risk assessment Sales, Presentation: Added this in. Receivables, Accuracy and Valuation: Added this in. Receivables, Valuation: Removed this. Case Study B –Kumar & Co. Under Assertion level, added in the following in relation to the documenting the key risks and other contributing factors to risk assessment Sales, Accuracy and Valuation: Added in reference to potential for sales returns. Sales, Valuation: Removed this. Sales, Presentation: Added this in. Receivables, Accuracy and Valuation: Replaced previous consideration.
	 Receivables, Valuation: Removed this. Case Study B –Kumar & Co. Under Assertion level, added in the following in relation to the documenting the key risks and other contributing factors to risk assessment Sales, Accuracy and Valuation: Added in reference to potential for sales returns. Sales, Valuation: Removed this. Sales, Presentation: Added this in. Receivables, Accuracy and Valuation: Replaced

Chapter 15 – Risk Response – An Overview		
Section	Summary of change	
Chapter Content	Amended Exhibit 15.0-1	
	 Table updated to reflect Revised ISAs. 	

Chapter 16 – The Responsive Audit Plan	
Section	Summary of change
Chapter Content	Amended Exhibit 16.0-1
16.9 Risk of Misstatement in Presentation and Disclosure	 In explaining what the procedures will address, In the second bullet point, added in reference to the presentation structure and content of the financial statements. Added in the third bullet point. Added in the fourth bullet point.
16.13 Case Studies – The Responsive Audit Plan	 Case Study A – Dephta Furniture, Inc. Amended the assertions in the table entitled Overall Assessment of Risks at Financial Statement Level. In the table entitled Summary of Proposed Audit Response, O Added in reference to disclosure to B. Substantive tests of detail. Case Study B – Kumar & Co. Amended the assertions in the table entitled Overall Assessment of Risks at Financial Statement Level. In the table entitled Summary of Proposed Audit Response, amended the assertions.

Chapter 17 – Determining the Extent of Testing	
Section	Summary of change
Chapter Content	Amended Exhibit 17.0-1Table updated to reflect Revised ISAs.
17.5 Tests of Controls – Operating Effectiveness	 Exhibit 17.5-1, second table. Replaced reference to Pervasive (Entity Level) Controls to Pervasive Controls.

	 Table updated to reflect Revised ISAs. Consider Point Monitoring controls in larger entities Amended the wording of the first sentence as follows: Some larger entities have developed entity level monitoring controls that provide evidence of the ongoing operation of entity level pervasive controls.
17.7 Case Studies – Extent of Testing	Case Study A – Dephta Furniture, Inc. Accounts Receivable – Audit Procedures Amended the reference to the assertions. Case Study B – Kumar & Co. Accounts Receivable – Audit Procedures Amended the reference to the assertions

Chapter 18 – Documenting Work Performed	
Section	Summary of change
Chapter Content	Amended Exhibit 18.0-1
	Table updated to reflect Revised ISAs.
18.1 Overview	Exhibit 18.1-1
	 In the Documentation Considerations, Does the file contain documentation that addressed, added in the bullet relating to ISA 701.
	 Added in a Documentation Consideration relating to when ISA 701 applies.

Chapter 19 – Written Representations	
Section	Summary of change
Chapter Content	Amended Exhibit 19.0-1Table updated to reflect Revised ISAs.
19.4 Written Representations	 Exhibit 19.4-1 Added in reference to ISA 720 (Revised). Exhibit 19.4-3 Added in reference to <i>Other Information</i>.
19.6 Case Study – Management Representation	Case Study A – Dephta Furniture, Inc. Management representations • Added in the sentence stating that Dephta Furniture, Inc. does not produce an Annual Report so the management representations required by ISA 720 (Revised) do not apply.

Chapter 20– Reporting - Overview	
Section	Summary of change
Chapter Content	Amended Exhibit 20.0-1
	 Added in the following sentence after Exhibit 20.0-1:
	At the reporting phase, it is important to remember the
	overall objective of the audit, as identified in ISA 200.

Chapter 21– Evaluating Audit Evidence	
Section	Summary of change
21.1 Overview	 In the introductory paragraph, added in reference to the fact that the evaluation would include an evaluation of the financial statements. Exhibit 21.1-1 In relation to the Engagement Quality Control Review, added in the third bullet relating to when KAM are to be reported.

	 Exhibit 21.1-2 In relation to the <i>Misstatements</i>, under the point describing whether the overall strategy and audit plan need to be revised, Added in the materiality level determined earlier to the second bullet point. Added in the fourth bullet point on material misstatements in qualitative disclosures have been identified.
21.4 Evaluating the Financial Statements	Added this section in.
21.5 Fair Presentation	Added this section in.
21.6 Evaluating the Effects of Misstatements	 Table updated to reflect Revised ISAs. Aggregating Identified Misstatements Amended the wording of the introductory paragraph as follows: Misstatements identified during the audit (including qualitative misstatements), other than those that are clearly trivial, should be aggregated accumulated to evaluate the effect of the uncorrected misstatements. They When evaluating the effect of misstatements, the nature of the misstatement can also be distinguished between factual misstatements, judgmental misstatements, and and/or projected misstatements. evaluating their effect. Exhibit 21.6.2 Added this exhibit in. Consider Point Added the following to the end of the paragraph: individually and in aggregate (i.e., collectively with other misstatements) to determine whether they are material. Moved the section on Qualitative Misstatements, including Exhibit 21.6-5 to under Exhibit 21.6-4 Written Representations
	 Added in point 2 under the <i>Notes</i>.
21.9 Significant Findings and Issues	Consider Point added in.

Chapter 22– Communicating With Those Charged with Governance	
Section	Summary of change
Chapter Content	Exhibit 22.0-1
	Table updated to reflect Revised ISAs.
	Added in the following sentence after Exhibit 22.0-1:
	At the reporting phase, it is important to remember the
	overall objective of the audit, as identified in ISA 200.

Chapter 23 – Modifications to the Auditor's Report	
Section	Summary of change
Chapter Content	 Table updated to reflect Revised ISAs. Added in reference to ISA 705 (Revised).22 to 27.
23.2 Modifications to the Audit Opinion	 Exhibit 23.2-2 Qualified Opinion: Amended the description of the Worded as section.

	 Adverse Opinion: Amended the description of the Worded as section. Disclaimer of Opinion: Amended the description of the Worded as section. Basis for Modification Paragraph: Purpose: added in the modification in a separate section immediately following the opinion section of the auditor's report. Amended the description of the Wording section. Notes to the Financial Statements Amended the wording as follows: The auditor's report may make reference in the Basis for Modification section to a more extensive discussion in a note to the financial statements of the matter giving rise to the modification.
23.3 Financial Statements Are	
Materially Misstated	 Table updated to reflect Revised ISAs. Exhibit 23.3-1 Added in the following sentences:
	 Key audit matters have not been communicated in accordance with ISA 701 as this standard is not applicable to the audit of the financial statements of ABC Company. Auditor's report updated to align with ISA 700 (Revised). Exhibit 23.3-3 Added in the following sentences: Key audit matters have not been communicated in accordance with ISA 701 as this standard is not applicable to the audit of the financial statements of ABC Company. Auditor's report updated to align with ISA 700 (Revised).

Chapter 24– Additional Communications in the Audit Report: Going Concern, Emphasis of Matter, and Other Matters.	
Section	Summary of change
Chapter Content	Amended the title of the Chapter.Table updated to reflect Revised ISAs.
24.1 Going Concern Basis of Accounting and the Auditor's Report	 Added this section in. Updated the table included at the end of this section to reflect the Revised ISAs.

24.2 Overview – Emphasis of Matter and Other Matters	Under Exhibit 24.2-1, added in the reference to ISA 570 (Revised) and the fact that it also includes requirements for a
	separate section in the auditor's report.
24.3 Emphasis of Matter Paragraph	 Exhibit 24.3-1 Amended the title of the consideration relating to <i>Placement</i>. Amended the wording of the consideration relating to Placement, as follows: There is no required placement, but the one suggestion is to follow the basis of opinion section. The paragraph follows the auditor's opinion paragraph, but comes before the section on any other reporting responsibilities. The paragraph is headed "Emphasis of Matter" or other appropriate heading. (See ISA 706 (Revised) A16) Exhibit 24.3-2 Removed ISA 570, Going Concern. Exhibit 24.3-3 Wording amended to align with ISA 706 (Revised). Added in reference to the examples of circumstances where the
	auditor may consider it necessary to include an Emphasis of
24.4 Other Matter Paragraph	 Matter, as contained in ISA 706 (Revised). In the section describing what Other Matter paragraphs can be used to highlight, expanded on the last bullet point to indicate that if the auditor is unable to withdraw or resign when the possible effects of scope limitation are pervasive, an Other Matter paragraph could explain why it was not possible. Exhibit 24.4-1 Amended the wording of the introductory sentence to make reference to key requirements for using an Other Matter paragraph. Amended the title of the consideration relating to Placement. Amended the wording of the consideration relating to Placement. Amended the wording of the consideration relating to Placement. Amended the wording of the report on Other Legal and Regulatory Requirements section or may be included as a separate section following the report on the Audit of the Financial Statements and the Report on Other Legal and Regulatory Requirements section. would immediately follow after the Opinion paragraph and any Emphasis of Matter paragraph, or elsewhere in the auditor's report if the content of the Other Matter paragraph is relevant to the Other Reporting Responsibilities section. (See ISA 706 (Revised).A16) Exhibit 24.4-2 Amended the wording of the introductory sentence to state that following ISAs refer to situations where an Other Matter paragraph is required.

Chapter 25– Comparative Information	
Section	Summary of change
Chapter Content	Table updated to reflect Revised ISAs.
25.3 Corresponding Figures	 Exhibit 25.3-1 In relation to the consideration on <i>Prior Period Figures not Audited</i>, added in the fourth paragraph that addresses when the auditor is not able to obtain sufficient appropriate audit evidence.
25.4 Comparative Financial Statements	 Exhibit 25.4-1 In relation to the consideration on <i>Prior Period Figures not Audited</i>, added in the fourth procedure that addresses when the

- auditor is not able to obtain sufficient appropriate audit evidence.
- In relation to the consideration on *Prior Period Figures not Audited*, added in the fifth procedure that addresses when the auditor encountered significant difficultly.

Auditor's Reports

Added this section in.