

a member of the dti group

## UPDATED COMPLIANCE CHECKLIST

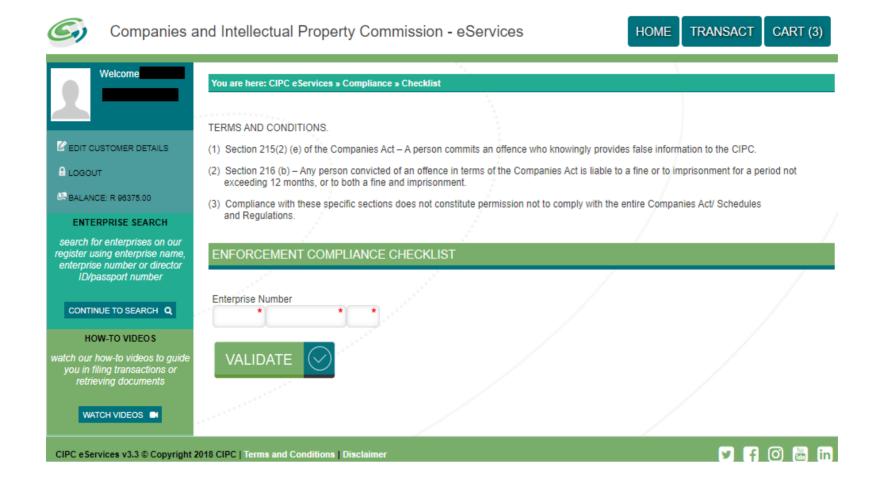


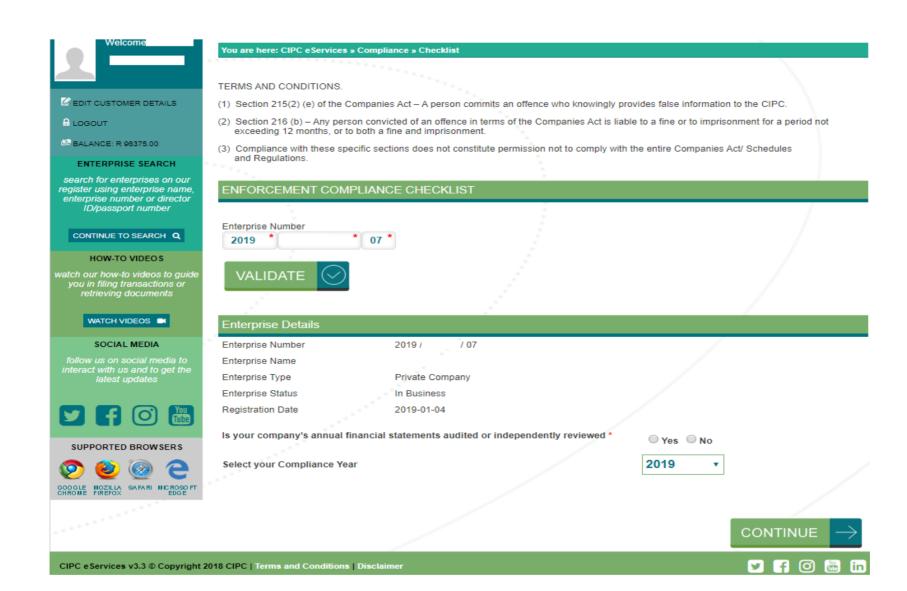
## **ABOUT NOTICE 9 OF 2020**

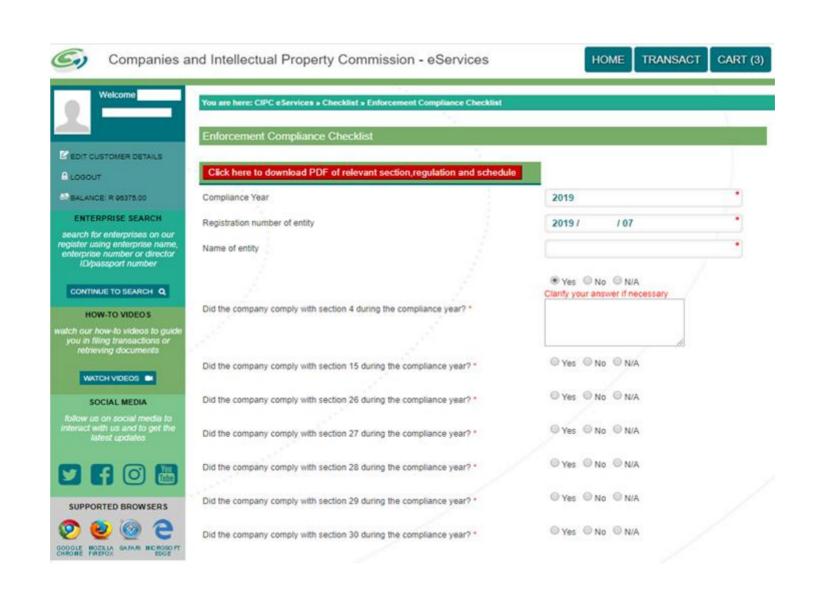
- The CIPC has enhanced the Compliance Checklist, which can be accessed by logging on to the CIPC's E-Services platform, clicking on TRANSACT and then on the Compliance Checklist icon.
- From the 5<sup>th</sup> of March 2020:
  - ➢ It is mandatory for the following types of companies, i.e. Incorporated Inc. (21); Proprietary Limited (Pty) Ltd (07); Limited Ltd (06); State Owned Company SOC (30); Non Profit Company NPC (08) to confirm if the company's annual financial statements are audited or independently reviewed.
  - If you have confirmed "no" that your company's annual financial statements are not audited or independently reviewed you will not be required to complete the Compliance Checklist. An email will be sent to all active directors and to the person who submitted this information confirming this.
  - If you have confirmed "yes" that your company's annual financial statements are audited or independently reviewed you must complete the Compliance Checklist.
  - Upon submitting the Compliance Checklist, an email will be sent to all active directors and to the person who submitted the Compliance Checklist confirming the information sent on behalf of the Company.

- Reference to Compliance Year in the Compliance Checklist is aligned to the anniversary date of a company's incorporation.
- ➤ The Compliance Checklist is a **standalone service** and the information required must therefore be submitted by a company to the CIPC within 30 business days after the anniversary of the company's date of incorporation.
- ➤ The Compliance Checklist now contains a comment box for each question, should companies wish to explain their specific answers given to the CIPC.
- For any questions or specific points of clarification on the Compliance Checklist please send an **email** to <a href="mailto:content-square;">COR135.1complaints@cipc.co.za</a>

## SCREEN SHOTS OF WHAT THE IMPROVED COMPLIANCE CHECKLIST LOOKS LIKE







Did the company comply with section 32 during the compliance year? \*

○ Yes ○ No ○ N/A

Did the company comply with section 33 during the previous compliance year? \*

○ Yes ○ No ○ N/A

Did the company comply with section 44 during the previous compliance year?\*

○ Yes ○ No ○ N/A

Did the company comply with section 45 during the compliance year? \*

○ Yes ○ No ○ N/A

○ Yes ○ No ○ N/A Did the company comply with section 50 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with section 61 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with section 66 during the compliance year? ○ Yes ○ No ○ N/A Did the company comply with section 69 during the compliance year?\* ○ Yes ○ No ○ N/A Did the company comply with section 70 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with section 71 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with section 86 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with section 90 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with section 92 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with section 94 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with regulation 21 during the compliance year? \* ○ Yes ○ No ○ N/A Did the company comply with regulation 43 during the compliance year?\* ○ Yes ○ No ○ N/A Did the company comply with schedule 1 during the compliance year? \*

**SUBMIT** 







## HOW TO RECTIFY INCORRECT INFORMATION SUBMITTED

If incorrect information is submitted send an **email** to <a href="mailto:COR135.1complaints@cipc.co.za">COR135.1complaints@cipc.co.za</a> to explain why incorrect information was submitted and why it should be rectified and CIPC will make a determination.



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