



Companies and Intellectual
Property Commission

a member of **the dti** group

COMPLIANCE CHECKLIST



WHY THE COMPLIANCE CHECKLIST

To ensure compliance of the mandatory requirements of the Companies Act such as described in section 15, - requiring every company to have a MOI.

Serves as an educational tool for directors and company secretaries, in guiding them with regards to their responsibilities in terms of the Companies Act.

CIPC will utilise the Checklist to monitor and regulate proper compliance with the Companies Act and if trends of non compliance appear, to act accordingly.

ONLY APPLICABLE TO THE FOLLOWING CATEGORIES OF COMPANIES

Incorporated – Inc. (21)
Proprietary Limited – (Pty) Ltd (07)
Limited – Ltd (06)
State owned company – SOC (30)
Non Profit Company – NPC (08)

SCREEN SHOTS OF WHAT THE COMPLIANCE CHECKLIST LOOKS LIKE

You are here: CIPC eServices » Compliance » Checklist

TERMS AND CONDITIONS.

- (1) Section 215(2) (e) of the Companies Act – A person commits an offence who knowingly provides false information to the CIPC.
- (2) Section 216 (b) – Any person convicted of an offence in terms of the Companies Act is liable to a fine or to imprisonment for a period not exceeding 12 months, or to both a fine and imprisonment.
- (3) Compliance with these minimum specific sections does not constitute permission not to comply with the entire Companies Act/ Schedules and Regulations.

ENFORCEMENT COMPLIANCE CHECKLIST

Enterprise Number

VALIDATE



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ENFORCEMENT COMPLIANCE CHECKLIST

Enterprise Number

* * 07 *

VALIDATE



Enterprise Details

Enterprise Number	2004 / <input type="text"/>
Enterprise Name	<input type="text"/>
Enterprise Type	Private Company
Enterprise Status	In Business
Registration Date	2004-05-03

CONTINUE



Enforcement Compliance Checklist

[Click here to download PDF of relevant section, regulation and schedule](#)

Compliance Year

Registration number of entity

Name of entity

Did the company comply with section 4 during the previous calendar year?*

Yes No N/A

Did the company comply with section 15 during the previous calendar year?*

Yes No N/A

Did the company comply with section 26 during the previous calendar year?*

Yes No N/A

Did the company comply with section 27 during the previous calendar year?*

Yes No N/A

Did the company comply with section 28 during the previous calendar year?*

Yes No N/A

Did the company comply with section 29 during the previous calendar year?*

Yes No N/A

Did the company comply with section 30 during the previous calendar year?*

Yes No N/A

Did the company comply with section 32 during the previous calendar year?*

Yes No N/A

Did the company comply with section 33 during the previous calendar year?*

Yes No N/A

Did the company comply with section 44 during the previous calendar year?*

Yes No N/A

Did the company comply with section 45 during the previous calendar year?*

Yes No N/A

Did the company comply with section 50 during the previous calendar year?*

Yes No N/A

Did the company comply with section 61 during the previous calendar year?*

Yes No N/A

Did the company comply with section 66 during the previous calendar year?*

Yes No N/A

Did the company comply with section 69 during the previous calendar year?*

Yes No N/A

Did the company comply with section 70 during the previous calendar year?*

Yes No N/A

Did the company comply with section 71 during the previous calendar year?*

Yes No N/A

Did the company comply with section 86 during the previous calendar year?*

Yes No N/A

Did the company comply with section 90 during the previous calendar year?*

Yes No N/A

Did the company comply with section 92 during the previous calendar year?*

Yes No N/A

Did the company comply with section 94 during the previous calendar year?*

Yes No N/A

Did the company comply with regulation 21 during the previous calendar year?*

Yes No N/A

Did the company comply with regulation 43 during the previous calendar year?*

Yes No N/A

Did the company comply with schedule 1 during the previous calendar year?*

Yes No N/A

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COMPLIANCE CHECKLIST FILED!

Compliance Checklist for the enterprise with enterprise number [REDACTED] has been filed.

LOGOUT



HOW TO RECTIFY INCORRECT INFORMATION SUBMITTED

If incorrect information is submitted send an email to COR135.1complaints@cipc.co.za to explain why incorrect information was submitted and why it should be rectified and CIPC will make a determination.

IF CLARIFICATION IS REQUIRED

For any questions or specific points of clarification on the Compliance Checklist send email to COR135.1complaints@cipc.co.za



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THANK YOU

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